

INDUSTRY

A woman with dark hair pulled back, wearing black rectangular sunglasses and a black hoodie. The hoodie has a white number '10' on the left sleeve. She is looking upwards and to the right. The background is a light gray with several bright, white, diagonal light rays or lens flares. The word 'INDUSTRY' is written in large, white, bold, sans-serif capital letters at the top of the image.

inquiries@industrydanceco.ca

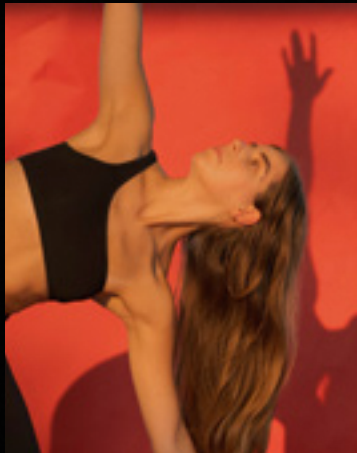
industrydanceco.ca

WELCOME, HUSTLER

Industry Dance Co. strives to provide the absolute highest quality commercial dance training Windsor-Essex County has to offer. Our award-winning classes are not only designed to provide your child with the highest quality dance training, but to also provide a safe, positive, and uplifting learning environment where your dancer can learn, grow and excel.

We are thrilled to have your child join us for a session filled with fun, memories, learning and dancing of course! With our unique, one-of-a-kind classes, knowledgeable and friendly staff and our signature “LIT” Studio, we ensure your child’s experience at Industry Dance Co. will be #SickerThanYourAverage. So, buckle up and experience why Industry Dance Co. is named “Best Dance Lessons” in Windsor-Essex three years in a row!

To ensure both you and your child are fully prepared and ready for class, we have put together this guidebook to help assist with answering any and all questions you may have regarding the upcoming session. We kindly ask that you please take a few moments to look over the following pages with your child to read over all of the information needed in order to have a fun, memorable, and seamless experience with us here at Industry Dance Co.



Sincerely,

A handwritten signature in black ink that reads "Brooke Gursoy".

Brooke Gursoy
Owner / Founder & Artistic Director



RECREATIONAL GUIDELINES

SESSION DURATION

By enrolling through our online, in-person or over the phone registration, you are committing to the full 2023 Summer Session running from Monday, July 3rd - Tuesday, August 29th, 2023.

CLASS DAY	START + END DATE
Mondays	Monday, July 3rd - Monday, August 28th, 2023
Tuesdays	Tuesday, July 4th - Tuesday, August 29th, 2023
Saturdays	Saturday, July 8th - Saturday, August 26th, 2023

CLOSED BUSINESS DAYS

There will be no classes on Monday, August 7th, 2023 as Industry Dance Co. will be closed for the Civic Holiday. Parents and guardians, we kindly ask that you make note of this on your calendars to avoid any inconvenience.

THEMED DAYS & DRESS UP

What’s better than themed days and dress up days? During these special days your child is encouraged to come to dance dressed up in accordance to the set theme of the day or class. Whether it be PJ Week, Crazy Hair Day, Spirit Week or Beach Day, we encourage all of our dancers and staff to participate in the fun! We remind all dancers dressing up to please make sure that they are able to move around freely and comfortably in their costumes as well as ensure that their costumes are dance appropriate.

THEME	DETAILS
Summer Kick-Off Week	Monday, July 3rd - Saturday July 8th, 2023 ATTIRE: Beach/Pool Party (Sun glasses, beach hats, water wings, goggles, etc.)
Neon Week	Monday, July 24th - Saturday July 29th, 2023 ATTIRE: All things bright and colourful!
Bring A Friend Week	Monday, August 14th - Saturday, August 19th, 2023 Bring any one of your friends to come join you in class for the day!

COVID-19 POLICY

Industry Dance Co. takes no responsibility for any actions relating to the COVID-19 pandemic. In the event of a forced shutdown or interruption of classes, we will transition all remaining classes in the session to a virtual platform. No refunds will be provided as all services will continue online.

Should you have to miss your scheduled class, please contact the studio at inquiries@industrydanceco.ca. If you have any COVID-19 like symptoms, we kindly ask that you please stay home and notify the studio of your absence. Should you still want to participate in your scheduled class, we will send a link so you're able to join in virtually.

DRESS CODE + FOOTWEAR

Ensuring your child is dressed appropriately for their specific class is incredibly important, as dancers must be able to move comfortably without feeling restricted or limited due to their attire. Wearing the proper and appropriate attire for class also allows instructors and teachers to see the dancers posture and alignments.

To prevent lost items, we kindly ask parents and guardians to please label your child's shoes. All students should also be aware of good grooming and hygiene. Please ensure your pre-teen and teenage children use a good anti-perspirant or deodorant as they will be sweating in class. Please remind children to always wash their hands before returning to class after using the washroom.

Please visit our [website](#) to view our dress code policies.

LOST AND FOUND

A lost and found bin is located at the front desk. If your child is missing dance wear, shoes, or any other personal belongings, please feel free to contact the front desk to check the lost and found. Items left in the student lounge and classroom are added to the bin at the end of each night. At the end of each month, the lost and found will be emptied and donated to charity.





ATTENDANCE POLICY

Students should not attend class if experiencing any of the following: a fever, nausea / vomiting, diarrhea, difficulty breathing, infected skin or eyes or suspected communicable disease or lice, or have any of the symptoms of COVID-19 (cold or flu-like symptoms, such as a cough, fever, runny nose, sore throat, headache, or any of the symptoms listed in the screening tool to self-isolate for 14 days).

Should a student have to miss their scheduled class, please notify the studio via phone or email at your earliest convenience. Please note – refunds are not issued for missed classes (i.e. illness, vacation or other.) In the event of the studio needing to cancel class(es) due to instructor illness (when a replacement cannot be found) classes will be re-scheduled. In the event of the studio needing to cancel class(es) due to inclement weather, power outage or any other unforeseen circumstances classes will not be rescheduled and are non-refundable. Students may make up missed classes in an alternate class of the same level by scheduling a make up class with the studio administrator.

SHOW OFF WEEK

“Show Off Week” is a seasonal event Industry Dance Co. hosts each session, where parents and guardians are invited into class to sit, observe and experience the magic of their child’s dance classes. This fun and exciting week is an awesome time for parents to take pictures, videos and witness all of the growth their child has made throughout the session. For some children, “Show Off Week” may be their first time performing in-front of a live audience, so we encourage at least one parent/guardian to be in attendance to watch and cheer on their dancer.

Although “Show Off Week” is about showcasing all of the skills dancers have learned throughout the session, we do remind parents/guardians that “Show Off Week” is still a class and remind everyone to do their best to not distract dancers throughout the class. Our goal for “Show Off Week” is to provide parents/guardians with an authentic, #SickerThanYourAverage experience where they can sit back, relax, and enjoy watching what their child has been learning!

STUDIO RULES

In order to create a safe and welcoming classroom atmosphere most conducive for learning, Industry Dance Co. has the following policies and guidelines in place:

- 1 Students are advised to arrive 10 minutes prior to the start of their class and are to be picked up no later than 10 minutes after the end of their class.
- 2 All preschool students must be supervised by their parent/guardian before class. We ask that parents/guardians stay nearby and/or wait in our lobby for the duration of the class. Industry Dance Co. instructors and staff are not responsible for students before or after class.
- 3 Only dancers, Industry Dance Co. staff and instructors are allowed inside of the classroom. Industry Dance Co. does not allow spectators, including parents/guardians, siblings or friends to sit in during the class.
- 4 No food or drinks are permitted in the classroom, other than bottled water. Gum chewing is not permitted in any class.
- 5 Students may bring a small bag into the studio with them for their belongings, however, all belongings should be kept in the back of the studio in our student lounge, as personal belongings are not permitted in the classroom. This includes all backpacks/dance bags, coats/jackets, sweaters, outside shoes, etc.
- 6 Cellphones and recording devices are not permitted in the classroom.
- 7 All students must arrive dressed appropriately for their scheduled class and in accordance to Industry Dance Co.'s dress code. All students must have the proper dance attire and footwear in order to participate in their regular scheduled class(es) as failure to meet dress code will result in a loss of class.

STUDIO RULES

- 8 Running in and around the studio will not be tolerated as this is a safety issue. Students are encouraged to use their "walking feet" to avoid running into others, tripping or slipping and falling.
- 9 Students are not to exit the classroom without permission from their instructor.
- 10 All students must practice our "hands-off" policy, keeping hands to themselves at all times, respecting others space and studio property.
- 11 In order to participate in class, students must be respectful of their teachers. Should a student have a question, they are encouraged to raise their hand and wait patiently until their instructor gets to them. Being disruptive, talking back and behaving poorly is not acceptable and will not be tolerated. In the event of continuous poor behaviour the instructor may ask the student to sit out.
- 12 Industry Dance Co. has a strict bully-free environment that is strongly enforced. Bullying, teasing, poking fun at and/or taunting of any kind will not be tolerated whatsoever. All students are to treat everyone with respect at all times.
- 13 When class has begun, please refrain from entering the classroom. Should you need to communicate with your child or your child's instructor, please visit the front desk for assistance.



COMMUNICATIONS

Industry Dance Co. communicates with all parents/guardians predominantly by electronic mail. By providing your email address at the time of registration, Industry Dance Co. has been granted consent to send news, announcements, and any pertinent information via email. Email is Industry Dance Co.'s primary source of communication and in the event of a class cancellation, closed business day, important update, etc. all communications will be sent via email.

For any questions, comments or concerns, please feel free to send an email to inquiries@industrydanceco.ca or call the studio at 519-551-2355. Please note, studio phones are answered Monday through Thursday 4:00-10:00PM and Saturdays 9:00AM-4:00PM. In the event of not being able to reach us via phone, please feel free to leave a message and an Industry Dance Co. team member will be in touch with you as soon as possible.

Should you require immediate assistance or your matter is urgent, we kindly ask that you send an email to inquiries@industrydanceco.ca as we do check this email actively throughout the day or send message us via social media.



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